

# SAVIA Leadership: Herrmann Order Processing

Customer Guide



# HOME PAGE

[www.savialeadership.com](http://www.savialeadership.com)

(redirects you to [www.humanwakeupcall.com](http://www.humanwakeupcall.com))

Click 'LOG IN' to access to Customer-Only Herrmann Shop. This is where you'll place your orders.



[HOME](#)

[PHILOSOPHY](#)

[SOLUTIONS](#) ▼

[IMPACT](#)

[ABOUT](#)

[CONTACT](#)

[LOG IN](#)

[f](#) [in](#) [t](#)

The next great idea can come from any level.

We teach leaders how to listen.



[support@savialeadership.com](mailto:support@savialeadership.com)

# Login



[HOME](#) [PHILOSOPHY](#) [SOLUTIONS](#) [IMPACT](#) [ABOUT](#) [CONTACT](#) [LOG IN](#)



For help or support, contact SAVIA at this email at any time

## MY ACCOUNT

Questions? Please contact [support@savialeadership.com](mailto:support@savialeadership.com)

### LOGIN

Username or email address \*

Password \*

Log in

☐ Remember me

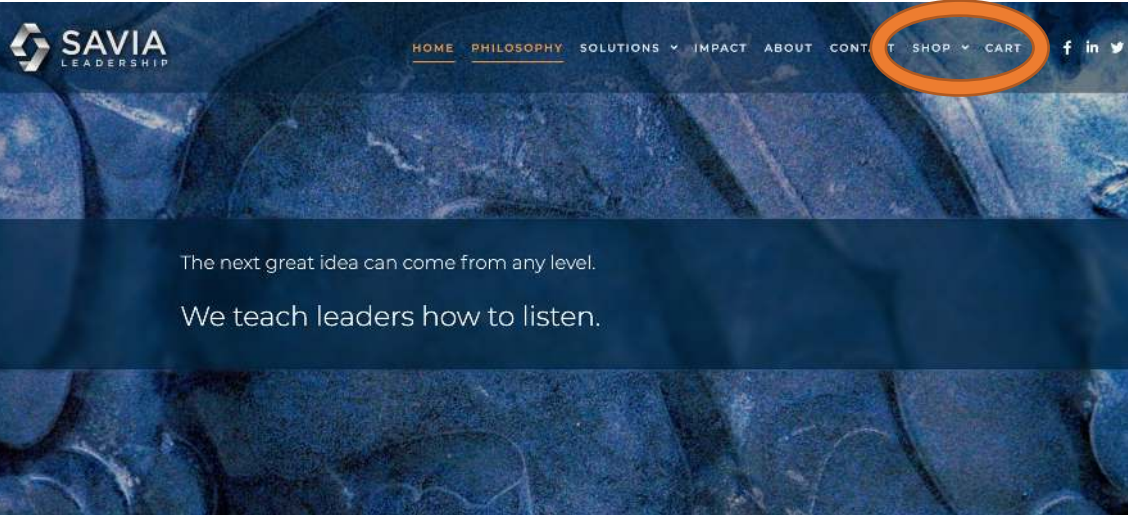
[Lost your password?](#)



[support@savialeadership.com](mailto:support@savialeadership.com)

Your password was sent via email when your account was initially set up. Please click here to reset your password at any time.

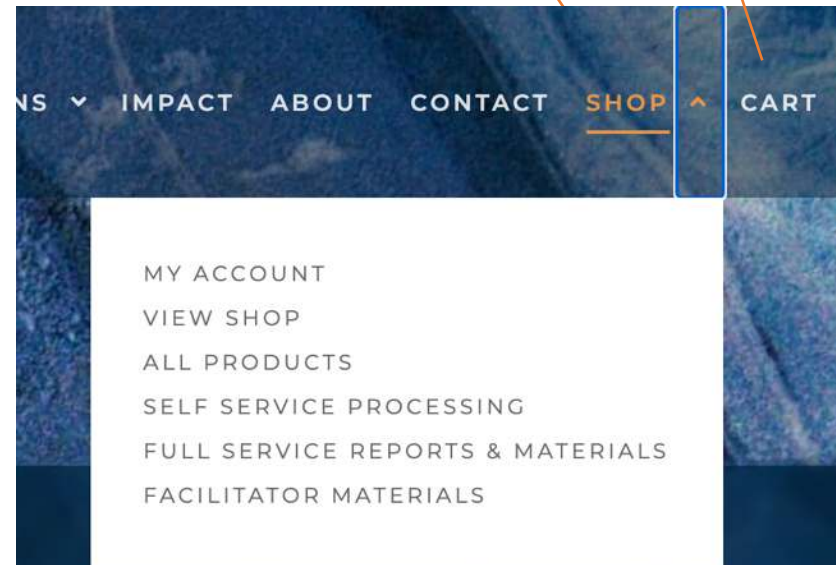
# HOME PAGE



Click 'SHOP' to access login page or go to dropdown list

Click 'CART' to see your shopping cart at any time

Once you are logged in, the Top Navigation changes to provide links to both the SHOP and your CART.



[support@savialeadership.com](mailto:support@savialeadership.com)



# My Account

## MY ACCOUNT

Upon successful Login, you are taken to your MY ACCOUNT page. This is your main DASHBOARD.

Questions? Please contact [support@savialeadership.com](mailto:support@savialeadership.com)

- Dashboard
- Shop
- Orders
- Downloads
- Addresses
- Payment methods
- Account details
- Logout

Hello **Mike Jaffe** (not **Mike Jaffe**? [Log out](#))

From your account dashboard you can view your **recent orders**, manage your **shipping and billing addresses**, and **edit your password and account details**.

SHOP

Questions? Please contact [support@savialeadership.com](mailto:support@savialeadership.com)

Takes you back to your MY ACCOUNT page

Click to access the SHOP to make purchases

View all prior ORDERS and their Status

Access downloadable products here  
(not being used at this time)

Save or edit default Billing and Shipping  
Addresses here

Save credit card information here to make your  
next purchase easier

Change Username and Password here

Logs you out of the CUSTOMER-ONLY area

- Dashboard
- Shop
- Orders
- Downloads
- Addresses
- Payment methods
- Account details
- Logout



# Shop

## STORE

In partnership with  Herrmann



### ALL PRODUCTS (12)

Catalog of all  
available products



### FULL SERVICE REPORTS & MATERIALS (5)

Click here if you are a full-  
service customer.  
(SAVIA completes your orders)



### SELF SERVICE PROCESSING (5)

Click here if you are a self-  
service processing customer.  
(You process your own orders)



### FACILITATOR MATERIALS (4)

Click here to purchase brain  
mats, desk flips, etc.



[support@savialeadership.com](mailto:support@savialeadership.com)

# Full Service

Select the full-service items you would like to purchase. The prices you see will be adjusted to reflect your specific pricing.

**NOTE:** If you are a SELF-SERVICE Customer, please use the Self-Service menu instead of this one.

## FULL SERVICE REPORTS & MATERIALS



All Products / Full Service Reports & Materials

**HBDI® INDIVIDUAL PROFILE – PACKET**

\$195.00



All Products / Full Service Reports & Materials

**HBDI® INDIVIDUAL PROFILE – PDF REPORT**

\$195.00



All Products / Full Service Reports & Materials

**HBDI® INDIVIDUAL PROFILE – PDF REPRINT ONLY**

\$15.00



All Products / Full Service Reports & Materials / Self Service Processing

**HBDI® PAIR REPORT**

\$105.00



All Products / Full Service Reports & Materials / Self Service Processing

**HBDI® TEAM REPORT**

\$358.00



[support@savialeadership.com](mailto:support@savialeadership.com)

# Full Service – Individual Profile Packet

## FULL PROCESS CUSTOMERS ONLY:

For ordering Individual HBDI Assessments, please select this product.

You must include the invitation/Event name as well as the participant's email address.

If you are ordering more than one assessment, please put each participant's email on a separate line.



Invitation/Event name



## HBDI® Individual Profile – PACKET

**\$195.00**

Product Total: **\$195.00**

Comprehensive report package. Includes an individual's HBDI® results, reference material about the Whole Brain® Model, comparison data and activities for further exploration and development. Includes a color **PDF soft copy** delivered via email.

### INSTRUCTIONS for this order. In the fields below:

1. Please indicate an Invitation (Event) Name for this order (ie. Q4 2020 ELT Team Day)
2. Enter an email address for each participant
3. Choose the item quantity that matches the number of email addresses you have specified

Invitation (Event) Name \*

Participant Email Address(es) – one per line \*

Participant(s) email(s). If more than one, please put each email on a separate line





# Full Service – Pair Profile

## FULL PROCESS CUSTOMERS ONLY:

For ordering Pair Profile Reports, please select this product.

You must include the invitation/Event name, the participants email addresses and which PAIR they belong with. (see example)



## HBDI® Pair Report

**\$105.00**

Product Total: **\$105.00**

This 15-page HBDI® Pair Report provides an in-depth analysis of two people and their thinking preferences. Delivered via email in color PDF format.

Requires that all thinkers have an individual HBDI® report. Order the individual HBDI® (items #H001, #H001-SC) for each thinker who has not completed one. Order one Pair Report per pair. [See example](#) for ordering multiple pair reports.

### INSTRUCTIONS for this order.

1. Please indicate an Invitation (Event) Name for this order (ie. ELT Team Pair Profiles or Jane Doe/John Dunn Pair Profile for a single pair)
2. Add email addresses of each pair, followed by P1, P2, P3 indicating the profiles you wanted paired together. [See example](#).
3. Choose your quantity – 1 Pair Report for each pair

Invitation (Event) Name \*

Marketing Team Pair Profiles

Participant Email Addresses – one per line \*

jane.dun@sample.com P1, P2, P3  
john.doe@sample.com P1  
joel.java@sample.com P2  
jenn.dar@sample.com P3

Jane Dun is the Manager and wants a pair report for each Direct Report. This example creates 3 Pair Reports as follows:

<u>PAIR 1</u>	<u>PAIR 2</u>	<u>PAIR 3</u>
Jane Dun	Jane Dun	Jane Dun
John Doe	Joel Java	Jenn Dar

Invitation (Event) Name \*

Participant Email Addresses – one per line \*

Please put each email on a separate line along with which PAIR they belong in. (see example)



# Full Service – Team Report

## FULL PROCESS CUSTOMERS ONLY:

For ordering Team Reports,  
please select this product.

You must include the  
invitation/Event name, the  
participants email  
addresses and which TEAM  
they belong with.  
(see example)



## HBDI® Team Report

**\$358.00**

Product Total: **\$358.00**

The **13-page HBDI® Team Profile™** provides a composite view of the similarities and differences in team member thinking preferences. Using this information, the group can make adjustments to greatly improve processes, outputs and outcomes. Delivered via email in color PDF format.

Requires that all team members have an individual HBDI® report. Order the individual HBDI® (items #H001, #H001-SC) for each thinker who has not completed one. Order one team report per team. **See example** if team members are on multiple teams.

### INSTRUCTIONS for this order.

1. Please indicate an Invitation (Event) Name for this order (ie. ELT Team Report)
2. Add email addresses of each thinker, followed by T1, T2, T3 indicating the teams each thinker is a part of. **See example**
3. Choose your quantity – 1 Team Report for each Team

Invitation (Event) Name \*

Participant Email Addresses – one per line \*

Invitation (Event) Name \*

Executive Team Reports

Participant Email Addresses – one per line \*

john.doe@sample.com T1, T2  
jane.dun@sample.com T1, T3  
joel.java@sample.com T1, T3  
jenn.dar@sample.com T1, T2

This example creates 3 team reports as follows:

<u>TEAM 1</u>	<u>TEAM 2</u>	<u>TEAM 3</u>
John Doe	John Doe	Jane Dun
Jane Dun	Jenn Dar	Joel Java
Joel Java		
Jenn Dar		

Participants' emails. Please put  
each email on a separate line along  
with which TEAM they belong in.  
(see example)



# Self Service

Select the self-service items you would like to purchase. The prices you see will be adjusted to reflect your specific pricing.

**NOTE:** If you are a **FULL-SERVICE** Customer, please use the Full-Service menu instead of this one.

## SELF SERVICE PROCESSING



All Products / Self Service Processing  
**HBDI® INDIVIDUAL PROFILES FOR SELF PROCESSING BUNDLE OF 10**

\$1,950.00



All Products / Self Service Processing  
**HBDI® PACKAGE MATERIALS FOR SELF PROCESSING SET OF 10**

\$1,950.00



All Products / Full Service Reports & Materials / Self Service Processing  
**HBDI® PAIR REPORT**

\$105.00



All Products / Full Service Reports & Materials / Self Service Processing  
**HBDI® TEAM REPORT**

\$358.00



All Products / Self Service Processing  
**HBDI® UNLIMITED REPORTING FOR SELF PROCESSING**

\$5,000.00

These items are only sold in SETS OF 10



[support@savileadership.com](mailto:support@savileadership.com)

# Self Service – HBDI plus Print Materials

## SELF PROCESS CUSTOMERS ONLY:

This provides seat licenses for 10 HBDIs on Axon as well as the materials for you to print the reports.

NOTE: This comes in sets of 10 seats/materials. Please select whether you will print on an Ink Jet or Laser printer.



## HBDI® Package Materials for Self Processing SET OF 10

\$1,950.00

For Self Processing Clients only. Access to 10 HBDI seats in AXON plus HBDI® Profile Package Materials including: 10 Folders, 10 Confidential Stickers, 10 HBDI® Explanation Booklet, 10 Transparency sheets (you may select laser or inkjet), and 10 "perf sheets" for the mini HBDI® profile and name card.

\*\*PLEASE NOTE: This item is only sold in sets of 10

TRANSPARENCY TYPE

✓ CHOOSE AN OPTION

INK JET

LASER

1

Add to cart

Select Laser or Ink Jet depending on  
your printer type



[support@savialeadership.com](mailto:support@savialeadership.com)

# Facilitator Materials

## FACILITATOR MATERIALS



All Products / Facilitator  
Materials

### BRAIN MAT

\$239.00



All Products / Facilitator  
Materials

### DESK FLIP

\$15.95



All Products / Facilitator  
Materials

### DIVERSITY GAME

\$84.95



All Products / Facilitator  
Materials

### WALK AROUND PADS 5- PACK

\$17.95

Select the Facilitator Materials you would like to purchase.

If you would like something that is not listed, please contact us.



[support@savialeadership.com](mailto:support@savialeadership.com)



# Shipping

**IMPORTANT:** When your order contains multiple shipping packages, (e.g., print or facilitator materials and PDF products), make sure to select shipping options for EACH package. PDF and Digital Products do not have shipping costs.

Notice of multiple shipping packages

Select your shipping options for Package #1 here

Scroll down to select your shipping options for Package #2 here

Questions? Please contact [support@savialeadership.com](mailto:support@savialeadership.com)

"HBDI® Team Report" has been added to your cart.

[Continue shopping](#)

Your order contains multiple packages which will be shipped separately. IMPORTANT: Please select shipping method(s) for each package.

Product	Price	Quantity	Order summary
This package will contain the following item(s)			Subtotal \$6,313.00
			Shipping and Handling \$66.36
			2% Processing Fee \$131.14
			Tax \$243.76
			Total \$6,754.26
Subtotal (2 items): \$3,900.00			<a href="#">Proceed to checkout</a>

Choose preferred delivery option:

- ☒ UPS 3 Day Select:\$66.36
- ☐ UPS Ground:\$33.84
- ☐ UPS 2nd Day Air:\$85.46
- ☐ Use Your Shipper Account

Includes total shipping costs for ALL of your packages

Product	Price	Quantity
This package will contain the following item(s)		



# Orders

View all ORDERS  
and their STATUS

## ORDERS

Questions? Please contact [support@savialeadership.com](mailto:support@savialeadership.com)

- Dashboard
- **Orders**
- Downloads
- Addresses
- Payment methods
- Account details
- Logout

Order	Date	Status	Total	Actions
#14657	August 20, 2020	Processing	\$3,093.08 for 4 items	<a href="#">View</a>
#14650	August 19, 2020	Completed	\$1,375.50 for 5 items	<a href="#">View</a>
#14606	August 19, 2020	On hold	\$2,004.00 for 10 items	<a href="#">View</a>

Payment Type:	Status: ON HOLD	Status: PROCESSING	Status: PAYMENT PENDING	Status: COMPLETED
Credit Card	n/a	(paid) Order is being processed.	n/a	(paid) Order is paid, processed and shipped.
Invoice	(unpaid) Order is being processed	n/a	(unpaid) Order is processed and shipped. Invoice has been sent.	(paid) Payment has been received.

